

IMPORTANT Tips to Simplify your Online Registration Process:

If you registered Online in 2017, 2018 or 2019, please use the same information you used to Sign In and register for this year, 2020. Please read (1) & (3) below

If you registered Online prior to 2017, below please read (1) (2) & (3) then continue your online registration for 2020.

Emails & Passwords: If you are not sure of the email that we have on file or if you simply need to reset your password, please contact jan.ganntftpm@gmail.com When I reset your password, you will receive an email acknowledgement then you can proceed to change password and continue registration.

If you have never registered Online but your child has attended our program in the past, below please read (1) & (4) and create an account and password and follow online registration instructions to register for 2020.

All NEW participants enter our program at the PLAYer level, so please make sure to sign your child up for the appropriate PLAYer Level class. Please read (1) and (4) then continue your online registration.

1. Web Browser: Our online registration platform works best on the following:
 - a. Google Chrome
 - b. Firefox
 - c. Safari

Please make sure that you are using one of these browsers to minimize issues using the system. Please do not use Internet Explorer or Microsoft Edge as your browser when registering. There are several technical reasons why.

2. If you did not register Online in 2017, 2018 or 2019, but had registered online in 2016 or 2015, the system that was used then was called REGGIE. All of your information from your prior registration, sign on information, email address was transferred to this new registration platform called Salesforce.
 - a. Very Important – Use the same sign on email that you used to register when you registered in REGGIE. (If you create a new account, your history will be bypassed and presents an issue of merging records so please do not create a new account).
 - b. Basically when you sign on with your email address you must select Forgot Password, even if you can remember the password you used in the prior years. This will set you a password for the new system. If you meet the criteria of point #2 and cannot sign on to the new Salesforce Registration platform, please send an email to jan.ganntftpm@gmail.com and I will respond back to you as soon as possible.

3. **THIS SECTION FOR RETURNING PARTICIPANT REGISTRATION: PLEASE REVIEW SKILL LEVEL LIST BEFORE REGISTERING:**

This list is provided on the registration page to help you register your child in the appropriate class session.

- i. You will notice in the various sections that there are skill levels and those skill levels may have certified next to them. The names that have certified are those participants that received a successful assessment during certification in 2019 and are the appropriate age to move to the next level.
- ii. Participants have been placed in the Skill Level Group that they should register.
 1. Examples: On the list, Par Certified and Birdie are those participants that should register for the Birdie session, or listed as PLAYer Certified and PAR would register for the PAR session.
 2. Please remember that it usually takes a couple of years before participants are ready to move to the next session and there are strongly recommended age restrictions at each level. So please do not be distressed if your child is in the same session as last year, it is just an opportunity to build on their life and golf skills. As children get older their ability to grasp skills improves and this transition of skill levels increases.

4. **THIS SECTION FOR NEW PARTICIPANT REGISTRATION:**

- a. All participants new to our program must register at the PLAYer skill level. Due to the format for the Summer 2020 new participants of all ages will just simply register under PLAYer.
 - i. Again, if your child has never registered, click on the Register button, create an account, and follow the instructions to register your child in a PLAYer session.

